



	<b>TITLE:</b>	<b>MANAGING DIRECTOR</b>	<b>POSITION #:</b>	<b>RW-IR-002</b>
	<b>LOCATION:</b>	<b>KIGALI, RWANDA</b>	<b>RECRUITMENT TYPE:</b>	<b>INTERNATIONAL</b>

### POSITION SUMMARY

The Managing Director (MD) will serve as a partner to the Executive Chairperson and will help manage the day-to-day work of the organization and ensure that AKADEMIYA2063 is meeting its ambitious goals. The Managing Director will serve as an internal and external leader, who will thrive with both programmatic and management work. The Managing Director will help develop and implement long and short-term organizational strategies. The successful candidate will interact with funders, clients, partners and collaborators such as to maintain a productive relationship with each of these groups. Internally, the MD will ensure strong communication and coordination among staff and across department to sustain high performance at all times.

The ideal candidate will be a strategist and a leader able to steer AKADEMIYA2063 as an impactful organization by effectively pursuing its vision and mission and competently working towards realizing its short- and long-term goals. He or she will have very strong crisis management skills to ensure continued and effective mobilization, empowerment and steering of all staff across the organization to discharge their duties efficiently. The goal is to ensure the organization is constantly moving towards in fulfilling its short-term and long-term objectives and does not diverge from its strategic goals.

### DUTIES & RESPONSIBILITIES

- Work in partnership with the Executive Chairperson and the Board to establish a cohesive vision for the organization to further its mission and policy impact and implement the processes and systems necessary to achieve it.
- Oversee the execution of A2063' Business Plan, and the day-to-day operations of the organization including strategic financial decision-making and management.
- Prepare and implement comprehensive business plans to ensure achievement of the organization's goals through cost-effective operations.
- Oversee the company's financial management and ensure transparent, prudent and judicious use of its resources at all times.
- Oversee the Senior Management Committee and work closely with all departments to integrate work of the organization including Finance & Administration, Communications, and Research.
- Delegate responsibilities and supervise the work of directors providing guidance and motivation to drive maximum performance
- Analyze problematic situations and occurrences and provide solutions to ensure the organization's survival and growth.
- Work proactively to lead the organization's management in fostering an organizational culture that promotes stability, continuity and retention by providing equitable career development with professional growth and advancement opportunities.
- Lead engagement with African governments, continental and regional institutions, academic and research organizations, private sector and non-state actor stakeholders to foster partnerships and collaborations to enhance the organizations delivery and impact.
- Act as the voice and public relations representative of the organization in ways that strengthen its profile.

## EDUCATION & TRAINING

- An advanced university degree PhD (preferred) or Masters in agricultural sciences, economics, business management or a related field.

## KNOWLEDGE & EXPERIENCE

- A minimum of 15 years of professional experience with a clear track record in managing teams, programs, processes and systems
- Thorough knowledge of African continental and regional development agendas
- Strong understanding of agricultural and economic development issues in Africa
- Experience with financial oversight and management of operations
- Track record of success in effective resource mobilization and donor relations
- Demonstrable experience in developing and executing institutional strategies and business plans
- Experience with managing and coordinating multiple projects in a fast-paced, ambitious environment

## SKILLS & ABILITIES

- Long-range organizational strategic thinking and planning
- Outstanding analytical and problem-solving abilities
- Exceptional communication (written and oral) skills and superior presentation skills
- Superb interpersonal skills, with an impressive history of forging strong relationships with multiple stakeholders
- Agility to recognize and capitalize on opportunities to promote AKADEMIYA2063 and its operations
- Ability to oversee multiple portfolios of research projects, meeting deadlines and budget requirements
- Demonstrated ability to develop and execute operational plans with measurable outcomes to document successes
- Excellence in staff management with the ability to develop, coach, and manage high- performing staff

## APPLICATION DETAILS

If you are interested in this position, please send your detailed e-mail application: CV including 3 references and cover letter in English by **October 31, 2020** at the latest to [careers@akademiya2063.org](mailto:careers@akademiya2063.org). Please include the position title in the subject line.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED

**AKADEMIYA2063 is an equal opportunity employer.**